



ARCHITECTURAL REQUEST FOR CHANGE

Villas at Floyds Fork is a unique residential neighborhood with an outstanding reputation for its pristine landscaping, architectural beauty, and high maintenance standards. The mission of this application is to assure that all residences continue to adhere to the highest standards of conformity as reflected in the community documents. Modification refers to physical architectural changes such as, but not limited to, deck expansion, landscape plantings, fence additions, and satellite dish placement.

1. Name _____ Phone: _____ C H W
Address _____
2. Briefly describe the proposed change: _____

3. Please list below the major construction materials that will be used in this project. Be as specific as possible. (Exterior materials must conform to those used on the original building or be sufficiently compatible with the building and/or community).

4. If the proposed project is an addition or alteration that would change the structural appearance of your lot or home, **have you attached the following information (if applicable):**
 Yes No - Plot plan indicating the location and dimensions of the project (**required**).
 Yes No - Blueprints, plans, or working drawings indicating all necessary dimensions and elevations.
 Yes No - If available, a photograph, brochure or drawing of a similar completed project.
5. Project Schedule:
 - a. The project will be completed by: Homeowner Contractor Both
 - b. Anticipated start date: _____ with an end date of: _____
 - c. Approximate time needed to complete project after Board approval? _____
6. Will you obtain any building permits that may be necessary before work commences your project? Yes No N/A
7. All landscape changes need drawings for approval. Are these attached? Yes No N/A
8. If you have irrigation, you are aware that it is your responsibility to have these marked and that any damage done to the irrigation is your responsibility to pay for and repair? Yes No N/A

9. Have you read the Master Deed, Bylaws, Rules and Restrictions, and amendments to ensure you are compliant regarding this modification? Yes No

10. You understand that applications will not be processed for any Homeowner who is in arrears for any dues or fees owed. Yes No

The Lot owner is responsible for attaining all permits/licenses necessary for the proposed improvements.

The Lot Owner is responsible for making sure the project complies with all ordinances, zoning laws, building codes, or other applicable laws or rules.

The Lot Owner is responsible for any damage or loss due to installation, and/or damage or loss by any material(s) used for improvements to any property, including neighboring lots. This includes any drainage issues and tire ruts in yards that came about because of the project.

The Lot owner is responsible for keeping the improvements in like new condition.

The HOA, its Board of Directors, its property managers, and their agents will not be held responsible for any issues with said improvements or costs related to their construction.

If any part of the improvement is found on a utility easement, and there is access needed, the HOA, its Board of Directors, its property managers, and their agents are not responsible for replacing and/or repairing any damage to the improvements. The same statement applies to the utility company(s) needing the easement. The Lot Owner is responsible for making sure any improvement does not infringe on any easement and agrees to hold the HOA, its Board of Directors, its property managers, and their agents harmless in the event of any infringement of any easement.

The Lot Owner is responsible for abiding by all plans submitted including design, placement, color scheme, materials, and other specifications. A Lot owner wishing to deviate from said plans must request additional approval from the HOA in writing before commencement of any change. Any change or modification not approved in writing is officially denied.

The Lot Owner is responsible for communicating with neighbors regarding improvements and completing work during normal construction hours (7am-7pm weekdays, 9am-8pm weekends and holidays).

The Lot Owner acknowledges that the HOA's interest is limited to the Architectural review for conformity to the CCRs and overall community aesthetics. The Association Approval is:

- a. Not an indication of the project's safety, engineering, or structural soundness
- b. Not a substitute for any governmental approval necessary for the project
- c. Not an affirmation that the project is compliant with any regulation, law, zoning code, building code, or ordinance.
- d. Not an affirmation of the quality of any contractor retained by owner on project.

The Lot Owner agrees to indemnify, defend, and hold harmless the HOA, its Board of Directors, its property managers, and their agents from any claims, causes of actions or other complaints related to the improvements. This is not limited to but expressly includes any claim, cause of action or complaints related to drainage, water damage, or flooding.

The Lot Owner acknowledges that the Association's interest in the project is ongoing, and if the final project is not in line with what was approved, Lot Owner could be requested to remedy the deficiency, including potentially to remove the project at Owner's expense.

This document is binding on all future owners.

I hereby acknowledge that I understand the rules concerning the proposed improvement. This improvement in no way encroaches on a neighbor's property. I agree to abide by the rules established by the Declaration of Covenants, Conditions and Restrictions and will be solely liable for any upkeep required by the addition of this improvement. I understand that I am to contact the city to obtain a permit if one is required before any construction begins on my property. I will submit a drawing with the proposed location of the Architectural Improvement for the Board of Directors to review.

Homeowners Signature _____ Date _____

NOTE: All submitted materials shall remain the property of the association. You may wish to make a copy for your personal records.

Please complete both pages and return this form via email to edouglas@mulloyproperties.com
You may also mail this to Mulloy Properties - Attn: (Eddie Douglas), P.O. Box 436989, Louisville, KY 40253

FOR MANAGEMENT PURPOSES ONLY – PLEASE DO NOT WRITE BELOW

REVIEW BOARD ACTION: Approved as submitted

DATE Approved: _____

Denied

DATE Denied: _____

Approved with Conditions (see comments below)

Comments: _____

Manager Signature: _____