

AMBASSADOR EAST CONDOMINIUM ASSOCIATION

INTRODUCTION: The move in/out policy is clear and easily implemented. It is considerate of the moving our residents; and the association's interest. This policy was approved by the board on 9/15/2015.

The mover must request and turn in a Moving Request Form from or to the ~~Management Company~~ ^{Board} five (5) days before the planned moving date. This will allow maintenance to add the pads to the elevator to protect the wall from any potential damage.

Owner moving in or out of their unit will be required to write a \$400.00 check prior to making their move. This is to be made payable to Ambassador East Condominiums. This check will be held and not deposited refundable unless there are costs to the association for repair of any damages or other situation that create costs that are directly related to your move. Any damages in excess of \$400.00 will be billed to the unit owner via special assessment.

A second non refundable check for \$50.00 is to be made payable to Ambassador East Condominiums and will be deposited directly into the condominium checking account to cover the expense of padding the elevator and scheduling the move.

Moving on Sundays and Holidays is discouraged!

Moving is to occur between 9:00 AM and 8:00 PM.

Moving vans must park on the far side of the driveway, away from the building to prevent blocking of traffic.